




## Sample Web-based Conference Registration Form

### Contact Information Screen

This sample Conference Registration works directly with Softek's standard database structure. The data displayed on the Web would dynamically reflect the information in the custom association management system. For example, the Conference Name, Dates, Registration Deadline, Hotel Name, etc. are extracted from the Meeting/Conference screen in the master database. The member type/category selected on the first screen automatically determines the registration price listed on the next screen of the registration process.



### 2003 Wheat Industry Conference and Exposition

January 26-31, 2003  
Hyatt Regency  
Albuquerque, New Mexico

**Registration deadline** December 20, 2002. After deadline, you must register on-site.

#### Contact Information

**Self**

First Name / Last Name	Lynn	Lear
Nickname (for name badge)	Lynn	
Address 1 / Address 2	8221 Old Courthouse	Suite 207
City / State / Zip	Vienna	Virginia 22182
Phone Number / Fax	703-506-8000	
E-Mail	llear@ssiprogramming.com	
Organization	Softek Services, Inc.	
Occupation / Title	Director	
No. Wheat Acres / No. Total Acres	10	1000
Other Acres		
Check here if you or your guests need special accommodations <i>A representative will contact you prior to the event</i>	<input checked="" type="checkbox"/>	

Please check all categories that apply:

- Grower/Farmer
- Industry
- Media
- Research Forum Presenter
- Extension Agent
- University Researcher
- USDA/ARS Researcher
- State Staff
- NAWG Staff

**Family Members**

**Spouse**

First Name / Last Name	Scott	Lear
Nickname (for name badge)	Scott	

**Children**

First Name / Last Name		
Nickname		
First Name / Last Name		
Nickname		

[Go To Step 2](#)

## Event Selection Screen

The second registration screen allows registrants the ability to select what events he/she will be attending. For this specific registration system, the client requested a separate WheatPAC registration form to appear if that event was selected.



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Albuquerque, New Mexico

**Registration Information**

Registration must be received by December 20, 2002, or you will need to register on-site in Albuquerque


Participants	Description
<input type="text" value="1"/>	Registration \$195 each
<input type="text" value="1"/>	Spouse \$175 each
<input type="text"/>	Children Age 18-21 \$175 each
<input type="text"/>	Children Age 5-17 \$45 each
<input type="text"/>	Single Day Registration (per day) \$125 each <input type="radio"/> Wednesday <input type="radio"/> Thursday

**Please Help Us In Planning For These Important Events.**  
Please enter the number of people attending.

Participants	Description
<input type="text" value="1"/>	Will attend WheatPAC event (separate registration) Thursday, January 30
<input type="text" value="1"/>	Will attend Wheat Research Forum (concurrent sessions) Thursday, January 30
<input type="text"/>	Will attend Wheat Industry Conference Trade Show Kick-Off Luncheon Wednesday, January 29
<input type="text"/>	Will attend the South of the Border Party Wednesday, January 29
<input type="text" value="1"/>	Will attend Route 66 Kickoff event Thursday, January 28

## Payment Screen


The third registration screen allows registrants to select how he/she will be paying for the conference. The total amount is automatically calculated based on the events selected in the prior screen. The information displayed for Hotel Reservations, Registration and Refund Policy are dynamically displayed from the database. If this information needs to be updated, ALA staff would simply change the information in the master database and the Web site is updated automatically.

2003 Wheat Industry Conference and Exposition	
	
January 26-31, 2003 Hyatt Regency Albuquerque, New Mexico	
PAYMENT	
Total Amount (Excluding WheatPAC)	\$370
Payment Type	American Express <input type="button" value="v"/>
Expiration date	Please Select <input type="button" value="v"/> / Please Select <input type="button" value="v"/>
Credit card number (no spaces)	<input type="text"/>
Name as it appears on credit card	<input type="text"/>
Additional Information	
<b>Hotel Reservations</b>	We have limited space at the Hyatt Regency in Albuquerque, 330 Tijeras, Albuquerque, New Mexico 87102. Please be advised the cut off date for making your hotel reservation is January 3, 2003 to receive our special conference rates. For Group Booking and reservation inquiries, please call the Hyatt worldwide toll-free number at 1-877-875-5036 and refer to the National Association of Wheat Growers to get our special discounted room rate and be credited to our room block.
<b>Registration</b>	Please complete this conference registration form and return with full payment (checks payable to NAWG) to Annie Leftwood, NAWG, 415 Second Street, NE, #300, Washington, DC 20002. You can also pay by credit card. See meeting registration form. Mailed registration forms must be received by December 20, 2002 to receive pre-registration discount. If form is received after December 20, 2002, you will need to register on-site in Albuquerque. Registration includes admittance to all general sessions, workshops, receptions, luncheon and any exhibit hall meals. You will receive confirmation of your registration by mail in approximately three weeks after receipt of registration form.
<b>Refund Policy</b>	No refunds after December 20, 2002.
<input type="button" value="Next &gt;&gt;"/>	



## Conditional PAC Registration Form

If registrants indicate that he/she will be attending the WheatPAC event, this additional registration form appears with data already populated on the bottom of the form.



### 2003 Wheat Industry Conference and Exposition

January 26-31, 2003  
Hyatt Regency  
Albuquerque, New Mexico

#### Wheat PAC Registration Information

To register for the WheatPAC event, print this form and mail it to NAWG with a check for \$50.00 per person (includes transportation, meal and event).

There are two ways to purchase tickets for the WheatPAC Dinner and Auction:

1. PREFERRED method: Send a personal check made payable to "WheatPAC" along with the completed form below. This must be paid with a separate check in order for WheatPAC to use the funds as political contributions.
2. Alternate method: Send a farm or corporate check made payable to "NAWG." Those funds will be used for NAWG administrative costs.

**Note:** While corporate checks will be accepted to cover cost of tickets, all auction purchases must be paid for with funds from a personal account (not with a farm or corporate check).

**Note:** Payments made to WheatPAC for dinner tickets and the purchase of all action items are considered contributions to WheatPAC, a federally registered political committee, and are used to support candidates for federal office. We are required to inform you that members, without concern for reprisal, are not obligated to contribute. Contributions are not deductible as a charitable contribution for federal income tax purposes.

Please make sure all your Contact, Registration, and Payment information is correct before clicking the Registration button. You can use your browser's Back button to go back and review/edit information. After clicking the REGISTER button, your information will be sent and cannot be edited unless you call a NAWG representative.

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#### 2003 WheatPAC Dinner and Auction Ticket Order

<b>Name</b>	Lynn Lear	<b>Address</b>	8221 Old Courthouse
<b>City/State/Zip</b>	Vienna VA 22182	<b>Phone</b>	703-506-8000
<b>Spouse or Guest</b>		<b>Number Attending</b>	1
<b>Occupation/Title</b>	Director	<b>Employer</b>	Softek Services, Inc.

Return this form with check to:

NAWG  
415 Second Street, NE, Suite 300  
Washington, DC 20002


Computer Training • Software Consulting • Database Programming

www.softekdc.com



## Thank You Screen

At the completion of the registration process, the following thank you screen appears.



**2003 Wheat Industry Conference and Exposition**

January 26-31, 2003  
Hyatt Regency  
Albuquerque, New Mexico

Thank you for registering for the conference. Your data has been submitted to NAWG. If you think of any additions or changes to your registration information, please call NAWG at (202) 547-7800 and a NAWG representative will change the information. You cannot use the BACK button to correct any information at this point since the data has been submitted.